

**Willcox Against Substance Abuse
W.A.S.A Board Meeting Minutes
July 7 2017 at TA Truck Stop**

CALL TO ORDER/ROLL CALL: Meeting called to order by Co-Chair Kathryn Ford-Maddox, Attending: Kathryn, Tim Bowlby, Liz Tenney, Cheryl Moss, Roxy Roffey, Rachel Garza, John Cropper, Gary Hatch, Adriana Valencia, April Gonzales, Bobby Gonzales, Jeremy Nieto & Sally White

CALL TO PUBLIC: Welcome back Bobby Gonzales who is here to help with Youth Court later today.

APPROVAL OF JUNE MINUTES: Approved as presented on a motion by John, second by Tim and unanimous vote

APPROVAL OF JULY AGENDA: Approved as presented on a motion by Tim, second by Liz and unanimous vote.

FINANCIAL REPORT: Roxy gave copies of bank transactions and balances – explained that any differences came from checks that had been written but not yet cashed. Board noted with pleasure the healthy balance in all active accounts; responded to question from Rachel regarding Meth Task Force, a once active WASA program run by Dr. Dawn Walker & former Chief of Police Jake Weaver, now inactive. Account was left open for other use with a 1 cent balance. Report approved on a motion by Cheryl, second by Tim, unanimous approval vote.

PRESENTATION: Ft. Grant prison representative gave WASA a check for \$358.40 from an Inmate fundraiser and indicated there would be another such fundraiser in the future. WASA gratefully accepted the donation and directed Sally to send a thank you note to the Fort.

COORDINATOR REPORT:

> **VISTA update:** Sally explained that the VISTA volunteer we had anticipated receiving on July 21, has changed her mind (her father thinks Willcox is too dangerous). We will still receive a volunteer for a full year, they will just come a little later (probably late August or early Sept.) While disappointing, all agreed it was better for the first person not to come than to come and not want to stay.

> **Grant update:** Sally reported that over the summer WASA received the \$1000 support grant for our FOW and the sponsorship cost for our VISTA volunteer from Legacy Foundation. Willcox High School was awarded a 3 year \$50,000 per year grant from the Governor's Office that Kathryn and Sally wrote.. Discussion followed underscoring the importance of keeping this "HSHW-Walking Tall" grant totally separate from WASA. Although it will be delivered by Kathryn & Sally & has many similarities to WASA programs, it should not be seen as belonging to or an extension of WASA. Kathryn & Sally will be paid for 20 hours per week and must keep those hours separate from WASA duties. All financial matters will go directly and completely through WUSD, neither duties nor money can be co-mingled. Gary still has some concerns he will address with the superintendent; Kathryn and Sally believe that because there will be no money exchange between the school and WASA and that they will keep their hours, materials purchased, etc. carefully separated and documented we will be alright. **Filed/Pending:** WASA grant for an Elementary Gardening project has been submitted to Legacy Foundation and one for a MS Character Development program has gone to AZ Community Foundation. Awards to be announced in September; if awarded grant funds will come to WASA but be dispersed directly into the programs; Sally wrote both of these small grants (\$5000 each) at the request of the schools. **New proposals:** Sally is working on a WASA grant proposal to Legacy Foundation – this is an Innovative Grant that would provide \$50,000 for 2 years; proposed program is for the job shadowing/mentoring program. Liz asked about the proposal form she gave Sally from the Sheriff's Department. Sally wrote the grant request in about half an hour asking for \$2500 to WASA for use in providing special activities at New Years, After Prom and Grad Night for local teens. WASA plans to start working with this year's Student Body officers and sponsors when school starts – hopefully we can do some of this even if we are not awarded the grant, and successfully get more HS students involved in our programs intended to support them in staying safe.

> **Report on School and City Contracts with WASA:** School contract was passed in consent agenda at June School Board meeting. Sally gave a presentation to City Council on June 15 which was well received. Both School and City contracts are now complete, signed and on file in WASA office.

OLD BUSINESS:

> **Review – change or accept Policies & Procedures & WASA By-Laws:** Both documents were approved and signed contingent upon all reference to Governing Board, General Board, etc. be amended to say only "Board" for clarity as proposed by John. By-Laws approved on a motion by Gary, second by Liz and unanimous vote; Policies & Procedures approved on a motion by Tim, seconded by Gary and unanimous vote.

> **Final report for FOW & other summer fund raising activities – final balance, thoughts & ideas regarding next year:** Tim reported that the Friends of WASA night went extremely well, but for various reasons the golf tournament had to be cancelled. Between gifts, grants, donations, silent auction, etc. WASA made in the neighborhood of \$10,000 which is fantastic!! The FOW night was well attended and drew far more interest than in the past. Tim's suggests, and all present agreed, that next year we concentrate primarily on the FOW night and donations and eliminate the golf tournament. Tim was applauded for his excellent work on the event and the suggestion made that he become the "FOW Chairman for Life". The plan now is to start working on 2018 event right after the first of the year.

> **Update on Rachel's plans for playground equipment celebration:** Park playground equipment for which Rachel raised funding is here and will soon be installed in Keiller Park. She is now working on raising money for a covering. The community celebration for the project is set for August 11 at 2 PM in Keiller Park. WASA will provide some games; Rachel is still working on other details.

NEW BUSINESS:

> **Summer report – Adriana & April:** Girls reported they are enjoying the camps, glad summer school is over. Enrollment is up and most programs are being well attended. We are tracking the few that have not done well, and possibly should not be considered next year. Overall things are running smoothly. Brief discussion followed on the movie program at the high school which cost too much and only benefitted three youth. Sally is working on a more clearly defined requirement outline for payment so that in the future both parties sign agreement that they understand exactly what will be paid and the requirements that must be met. Proposal will be presented at next Executive Committee meeting.

> **Monthly meeting schedule:** General discussion shows that there is no perfect time for everybody – historically the noon meetings get the most participation and group agreed that almost any day has positives and negatives. A larger problem is that we frequently do not keep to the 1 hour time line. It was unanimously decided to leave our monthly Board Meeting at 1st Friday of the month at noon for now, but possibly look at other dates and times if we have an activity such as FOW that calls for meeting more than once a month. More work will go into keeping to the time line. Motion to this effect made by Liz, second by Kathryn and unanimous approval vote.

> **Health & Wellness Fair: Sports Physicals, etc. Aug 4:** We need to get our date on the revolving sign at the high school. Sally has sent a request to Sheryl, but perhaps she is on vacation, will work on it next week, will also get out posters and get message out on social media – notices will be in What's Happening in the coming weeks with a full ad on Aug. 2. Liz said the Elks Club will have a table with back packs and school supplies. County Health will be doing immunizations, Sulphur Springs Clinic the physicals. Cochise College and WASA will have tables, and we will be contacting a few other agencies and groups to see if they have information or supplies they would like to share.

> **End of Summer Finale - July 28, 2017:** To be held at WHS auditorium featuring a slide show of the summer activities; performances from some of the camps, etc. Gary suggested we make it an ice cream social – preferably with homemade ice cream. It was noted that we would have to serve the ice cream as people were leaving, so as not to make a mess in the auditorium. Gary offered to provide one freezer of ice cream – we will be contacting others. Items left from FOW will be raffled at the close of the program.

OTHER: None

ADJOURN: 1:25 on a motion by Rachel, second by Gary – unanimous.