

**Willcox Against Substance Abuse – W.A.S.A.
Board Meeting Minutes
June 3, 2016**

- I. Chairman Jeff Stoddard asked Coordinator Gary Hatch to conduct meeting. Attendance: Jeff Stoddard, Kathryn Ford-Maddox, Gary Hatch, Roxy Roffey, Sam Lindsey, Rachel Garza, John Cropper, Susan Richards , and Sally White. Excused: Tim Bowlby and Chief Rios.
- II. Call to Public Made/No response
- III. April Minutes & May Friends of WASA meeting report were accepted as presented on a motion by Sam Lindsey, seconded by Roxy Roffey and unanimous vote.
- IV. June Agenda was approved on a motion by John Cropper seconded by Sam Lindsey with the addition of “Yard of the Month” to New Business as requested by Jeff Stoddard.
- V. Financial Update – Roxy Roffey: Roxy reported that she now has the “Quicken” program installed and linked with the Credit Union accounts. She still has to get it linked to a printer for printed reports, but it is operating well and gives a full up to the minute look at our complete financial picture any time it is accessed.
- VI. Coordinator’s Report – Gary Hatch: As Gary was conducting and the items he would have reported on are on the agenda, he will combine his remarks with the appropriate agenda item.
- VII. **Old Business:**
 - a) **Updated Mission & Vision Statements** developed by the Executive Committee were presented to the Board for approval. All present agreed with the need for the need to be more concise and in accordance with current WASA operations. The new Mission statement wording was corrected from “to make” to “in making” and the Vison Statement accepted as presented. With this minor correction, both statements were approved and immediately instituted on a motion by Susan Richards, seconded by Rachel Garza and unanimous vote. These statements will be immediately changed on our By-Laws and brochures and changed as we come across them on all other documents – members were encouraged to become familiar with them and be able to use them when discussing WASA with the public.
 - b) **Introduction of summer student workers:** Gary introduced April Gonzales and Adriana Valencia who are doing a wonderful job in the WASA office and at Summer School this year.
- VIII. **NEW BUSINESS**
 - a) **Community Food Bank Grant:** Gary reported on the receipt of this \$9250 grant for our summer programs that promote healthy lifestyles (we have added gardening and healthy cooking and exercise programs such as kids yoga and Zumba to existing lifetime healthy activities such as hiking, golf and tennis which this grant will help fund). We have already received $\frac{3}{4}$ of the money and will receive the rest when we complete.

b) Summer Schedule: Sally distributed current schedules and noted new additions of Martial Arts (karate and Chanbara) and “Mindfulness” – NOTE: Gary requested that a WASA personnel sit in on the mindfulness camp if it goes to assist and be certain any potential problem areas get appropriately addressed.

c) May auction concession: Sally reported that WASA made \$269 at the May concession and only spent \$42 in supplies as we had enough of everything except hot dogs and buns on hand. (Note; we will not use the “cheap” buns again as they do not cut open or stand up to the heat of the roaster well.)

d) Sports Physicals/Back to School Fair: This will be held July 8 in the Middle School gym from 1-4 PM. We have a number of providers who want to have tables there. We have put up posters and distributed fliers. County Health Dept. will be on hand for immunizations. Susan Richards volunteered to spread the word to providers – Sally will get her a flier on Monday.

e) Yard of the Month: (Added to Agenda by Jeff under “Approval of Agenda”) In keeping with city clean-up efforts Jeff would like to start a rewards program as an incentive for better kept yards. He has donors to sponsor but would like to use WASA as the 501(c)3 entity to handle the transactions. A brief discussion followed with the conclusion that this could fall under our support agreement in the WASA/City contract, and that we could use the account that has now been emptied that held CPS donations. Proposal was passed on a motion by Roxy, seconded by Sally and unanimous approval vote.

IX. **Other:**

- a) **Sam** reported that the City cleanup/beautification program is moving quickly thanks to a large grant - as of this date 80% of the abandoned/wrecked buildings along Haskell Avenue have been removed and the rest will be gone by the end of this month.
- b) **Sam** also let us know that there are 3 City Council seats coming up for election. Our own Rachel Garza is running along with Teri Rowden and incumbents Earl Goolsby and Woody Johnson.
- c) **John** reported that while he has had other reports sent to him for the website, he does not have a current calendar – Sally will get him a calendar asap and make sure he gets all corrections and update
- d) **Staff** reported that Peggy Judd had voluntarily worked on and off over the past month to clean and organize our outside storeroom and that it is in wonderful shape now. Sally requested permission to send flowers as a thank you gift. Motion by Jeff, second by Roxy and unanimous approval to do this.
- e) **Roxy** is working with VICAP regarding the possibility of establishing local transport system through a SEAGO grant and invited any WASA members who are interested to come to the next meeting. Sam and John expressed interest, Roxy will e-mail dates to them
- f) **Kathryn** notified Board that the School District is moving her out of the WASA office and up to the District building when Summer School is finished. Although she will still be on our Board and involved with WASA it will be a real loss to not have her in the office.

- X. **Adjourn:** There being no further business, meeting adjourned on a motion by Jeff, seconded by Kathryn.