

**Willcox Against Substance Abuse – W.A.S.A.
Board Meeting Minutes
August 5, 2016**

- I. **Call to order** by Co-Chair Jeff Stoddard at 12:09 PM. Attendance: Jeff Stoddard, Kathryn Ford-Maddox, Gary Hatch, Sam Lindsey, John Cropper, Tim Bowlby, LaDonna Burgess, April Gonzales, Adriana Valencia, Bobby Gonzales and Sally White.
- II. **Call to the public:** No response
- III. **July Minutes** approved as presented on a motion by John, second by Tim and unanimous vote.
- IV. **August Agenda:** Note that Item VII (h) should be changed from “By-Laws” to “Policies and Procedures” as By-Laws have already been updated and approved, what we are currently working on is updating Policies and Procedures so that they match By-Laws. With that correction, Agenda was approved on a motion by Jeff, second by Tim and unanimous vote.
- V. **Financial Update** – As Roxy Roffey is out of town this date, it was moved by Jeff, seconded by Gary and unanimously approved that we consolidate August and September into September’s report – this will give us a more accurate accounting of our status anyway as both bills and contributions to the Summer program are still coming in almost daily. Sally did let the group know that she had been contacted by Susan Richards that the \$500 summer donation Susan had requested for WASA from Cenpatico had been approved but will take approximately 45 days to process.
- VI. **Coordinator’s Report** – Gary Hatch reported that both the 2016/17 MOU with the School and Contract for Services with the City have been signed and gave Sally the originals to be placed in the files in the WASA office. He also reported on the successful completion of the huge summer program and the Program Finale held July 29 where participants got to demonstrate many summer accomplishments. It was the unanimous consensus of those present that this finale should be done at the end of every summer – turnout was great and it really helps both participants and the community in general see what all WASA does.
- VII. **Old Business:**
 - a) **Summer 2016 Report - April & Adriana.** our summer employees showed the video and scrapbook they created using pictures of all summer activities and expressed how much they enjoyed working for WASA this summer. Gary, Kathryn & Sally shared what a great job these girls did! April will be in the office through the school office aid and work release programs two hours a day during the school year. We are hoping we will have them both back next summer.
 - b) **Yard of the Month** – Jeff reported that they have received 9 applications for the first monthly award, next Friday is the deadline to apply - yards will be judged on the 20th of the month, cash award will be given and sign placed in the yard for the month.
 - c) **Sports/Activities Scholarships;** Applications and directions have been given to the High School and Ms. Hall has spoken with coaches, so we should be seeing applications soon. It was clarified that these are for high school only, Gary has spoken with Mr. Patterson at the Middle School and he does not want to participate. Kathryn, Sally and Chief Rios have volunteered to serve as a selection committee along with Ms. Hall or her designee from the high school. Any other WASA members are welcome to join in the selection at any time, contact Sally if you would like your name added.
 - d) **Legacy LOI:** Sally has submitted a Letter of Interest to the Legacy Foundation for a 2 Year \$50,000 grant to develop the Job Shadow/Mentor Program we have previously discussed. Will keep you posted and welcome input on the proposal.
- VIII. **New Business:**
 - a) **CENPATICO Award!!!** Susan Richards called Sally this week to let her know that WASA was approved for a \$4500 award (this is from an application submitted last fall). This was for updating and obtaining materials & supplies for various programs including our videos and brochures, summer equipment, etc. As we asked for \$7500 and was approved for \$4500, we will have to wait and see what all was funded, but it will be a great help in any event. YAY!!
 - b) **Rotary Membership Invitation:** WASA has been invited to become a member of our local Rotary International organization. There is a \$289 membership fee, and 3 members can be named to

share attendance requirements, etc. After a brief discussion it was decided that this would be a good partnership for WASA to cultivate - Membership fee was approved and Gary, Sam and Sally named to share attendance duties on a motion by LaDonna, seconded by Gary and unanimously passed.

c) Funeral donation: Sally informed the members that per an e-mail vote by the Executive Committee, WASA donated \$100 toward funeral expenses for the student recently killed by train. The request was made by WASA member, Rachel Garza – the donation went directly to the mortuary and it is to be understood that this is not intended to become a standard procedure, but is a reaction to an unusual circumstance.

d) Fund raising/Apple Fest: We had discussed last January that the Chamber of Commerce had wanted WASA to assume the annual crafts fair at the Community Center. WASA definitely needs to be looking at ways to raise funds rather than depending on grants and donations, but considerable discussion occurred over this event – the controversy last year definitely raises concerns and it would require a great deal of work long before the event. General consensus is: Jeff will meet w/Alan at the Chamber and report back on current situation. WASA will not be doing anything this year, but members agree that it has been a very positive community event in the past and would consider taking it over next year if we could start definite plans in January. We will keep fund raising on future agendas as it needs to be something we continually look at. Barbara Browning has offered to donate a quilt she is making for a raffle sale – discussed selling tickets at football games and possibly some of the community fall events.

e) Office changes: Kathryn has completed her move to the District Office – we sorely miss her in the WASA Office, but our summer workers have done some revamping and decorating so that we don't look so empty without her. Members are invited to drop by, August Exec. Committee meeting will be held there.

f) Youth Court: YC will be taught as a high school class for one period only this year; it is no longer a Cochise College class. WASA will split the stipend cost with WUSD for Justin Allred to continue teaching.

g) Back to School – summer report for school board: School Board has requested a report at the September. Gary will use the summer video and scrapbook to give a presentation.

h) WASA Policies and Procedures: In reviewing WASA materials we have found that our Policies & Procedures have not been updated in years and no longer match how we do business or what our By-Laws say. The Executive Committee has received copies with notations on what definitely needs changing. Gary proposed a committee work on this then bring a suggested copy to the Board. Sally will send out the noted copies to all members and invite anyone interested in working on the update meet prior to the next Executive Committee Meeting (Aug. 19).

IX. Other: Jeff Stoddard: Reminded all present that school starts next week, asked that everyone is especially careful and requested that we support the students in all their various events and activities. He also informed Board that the City is working on repairs and upgrades of the Quail Park Rodeo grandstands that were damaged in the storms. Hope to be repaired by Rex Allen Days, but not sure.

Gary Hatch: Thanked our summer employees and asked that WASA pay for their lunch (Gary will front it, will WASA reimburse? Agreed upon in a motion by Jeff seconded by Kathryn and unanimous vote.

Sally White: Asked that any member wanting to be on either the committee to approve sports/activity scholarships or the Revision of Policies & Procedures contact her directly.

LaDonna Burgess: Expressed concern over articles on “Dew Shine” a potentially deadly mixture of anti-freeze and Mountain Dew that is resurfacing again as a “thrill-drug substitute”. She also informed committee that St Vincent de Paul is still selling packages of new underwear and socks for 25 cents for back to school and that they have a lot of youth and adult shoes and clothing in excellent condition. She also feels that WASA needs to do a better job of letting people know the things we do. Some discussion followed on this as we use the newspaper, facebook, our website, and posters. There really aren't many other options but we can all continue to spread the word.

X. Adjourn: There being no further business, meeting adjourned at 1:33 PM on a motion by Jeff, seconded by Gary.